



Dr.T.THIMMAIAH INSTITUTE OF TECHNOLOGY
(Estd. 1986) Oorgaum, Kolar Gold Fields, Karnataka – 563 120
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

INDEX

Criteria 2 –Teaching Learning and Evaluation

2.5.2 Mechanism to deal with Internal Examination related grievances is Transparent, Time- bound and Efficient

SL. NO.	CONTENT	Page No
01	Revaluation Procedure	1-4
02	Internal test Grievance policy	5
03	Grievance sample file	
	i) Department Level	6-9
	ii) University Level	10-11



Visvesvaraya Technological University

Belagavi – 590 018, Karnataka State, INDIA

Prof. Satish Annigeri Ph.D.
Registrar (Evaluation)

Phone : (0831) 2498131

Fax : (0831) 2498184

Ref. No.VTU/BGM/Reg(E)/PS/2019-2020/2747

Date 20.04.2020

NOTIFICATION

Sub: Submission of Application Forms by the **students to college** for Revaluation and Photocopy of Answer Scripts of UG/PG Examinations held during Dec.2019/Jan 2020.

Schedule of submission of applications for **Revaluation and Photocopy** of answer scripts of

1. All semesters B.E./B.Tech./B.Arch. **(the students already applied need not apply again)**
2. All Semesters MBA and MCA **(the students already applied need not apply again)**
3. All Semesters M.Tech.

for examinations held during Dec. 2019 / Jan 2020 is as stated below:

SCHEDULE FOR SUBMISSION OF APPLICATIONS AT COLLEGE BY THE STUDENTS THROUGH EMAIL / WHATSAPP.

EVENT	LAST DATE
Starting date for filing of applications through the mode of submission defined by the college. for B.E./B.Tech./B.Arch. and MBA and MCA	21.04.2020
Starting date for filing of applications through the mode of submission defined by the college. (for M.Tech.)	27.04.2020
Last date for submission of applications	30.04.2020

NOTE:

Instructions to students for the **submission** of Revaluation / Photocopy application **to College** :

Don'ts:

1. **Students should not make online payment to the university directly.**
2. **Students should not send their information to the University directly.**

Do's

1. **A format with necessary instructions is enclosed.**
2. **A printout of the application is to be taken and after filling the required data students must submit the application to the college by email.**
3. **If the printing facility is not available to a student, he / she shall "write by hand all the required data as per application format in a sheet legibly, put his / her signature" and scan the same by using cam scanner or similar mobile Apps or take snap of the same and send it to the college by email.**
4. **The application has to be filled and send to the college either by email or as per the instruction issued by the college.**

(Signature)
PRINCIPAL
Dr. T. Thimmalah Institute of Technology
Oorgaum, K.G.F. - 563 120.

5. If there is a provision made by the college to make online payment of revaluation fee, students can make payment of revaluation fee online to the college, if not, they need to make the payment of fee once the college reopens.
6. UG COURSES Fee for Revaluation is Rs. 400/- per subject and for Photocopy is Rs.300/- per subject and Application Fee of Rs.20/- per candidate.
7. PG COURSES – There is no facility to opt for Photocopy, fee for Revaluation is Rs.3000/- per subject and application of Rs.20/- per candidate
8. All the students are eligible to apply for Revaluation in any number of theory subjects.
9. All the students are eligible to apply for Photocopy of answer scripts in any number of theory subjects (excluding the scripts attached with drawing sheets).

Instructions to colleges:

1. As Holidays are declared for the students, the Principals must make arrangements to get the information from the students in the attached format.
2. ***The attached format must be displayed in the college website along with the mailing ids/ WhatsApp numbers to which the students are required to send their filled in application with their signature.***
3. **Verify**
 - a. **Identity of the student submitting the data for Revaluation and Photocopy.**
 - b. **Correctness of the data submitted by the student.**

Kindly refer to the format enclosed for other instructions.

This notification is only for collecting data from the students and keeping the same ready for online submission. A separate notification will be released for online entry of data.

Sd/-
REGISTRAR (EVALUATION)

To, The Principals Constituent / Affiliated Engineering Colleges

Copy FWC's to: Hon'ble Vice-Chancellor, through the Sec. to VC, Registrar & Finance Officer, VTU for information and Incharge Regional Directors of VTU RO's, Incharge Director, ITISMU, VTU Belagavi and Chairpersons of PG Departments for information & needful


REGISTRAR (EVALUATION)


PRINCIPAL
Dr. T. Thimmaiah Institute of Technology
Oorgaam, K.G.F. - 563 120.



VISVESVARAYA TECHNOLOGICAL UNIVERSITY

"Jnana Sangama", Belagavi- 590018

**Revaluation/Photocopy Application Form – Dec 2019/Jan 2020 Examinations
(To be submitted by the students to the college electronically through
email, WhatsApp etc)**

USN

NAME OF STUDENT (In CAPITAL LETTERS)

Mobile Number

Email id

Account Number

Name of Bank and IFSC

No.	Sem	Subject/ Course Code	Subject/Course Title	RV ₹ 400 UG) / ₹3000 (PG)	PC ₹ 300 (UG only)
1				<input type="checkbox"/>	<input type="checkbox"/>
2				<input type="checkbox"/>	<input type="checkbox"/>
3				<input type="checkbox"/>	<input type="checkbox"/>
4				<input type="checkbox"/>	<input type="checkbox"/>
5				<input type="checkbox"/>	<input type="checkbox"/>
6				<input type="checkbox"/>	<input type="checkbox"/>
7				<input type="checkbox"/>	<input type="checkbox"/>
8				<input type="checkbox"/>	<input type="checkbox"/>
9				<input type="checkbox"/>	<input type="checkbox"/>
10				<input type="checkbox"/>	<input type="checkbox"/>
Total Fees (Application fee of Rs.20-00 to be added)				₹	

NOTE

- UG Programs:** Revaluation fee ₹ 400-00. Photocopy fee per subject/course: ₹ 300-00.
- PG Programs:** Revaluation fee Rs.3000-00 per subject. There is no facility for photocopy.
- Students UG programs can apply for only revaluation, only photocopy (where permissible) or both revaluation and photocopy (where permissible) in case of UG programs. **Students of PG programs can apply only for revaluation.**
- Photocopy facility is not available for subjects/courses involving drawing sheets and also for PG programs. For such subjects, only revaluation is applicable.
- Revaluation and/or photocopy is not available for practical subjects/courses.

Don'ts:

- Students should not make online payment to the university directly.**
- Students should not send their application to the University directly.**

UNDERTAKING BY STUDENT

I hereby state and undertake as follows:

- I have read and understood the instructions distributed along with this application.
- I have verified all entries, including subject/course codes in the application form and state that they are correct and that I will not request to make changes to this application once submitted to college.
- I will pay the necessary fees to college **online (if the provision is made by the college)** or will pay the fee as soon as the COVID-19 lockdown is lifted or before that if possible, and I understand that announcement of revaluation results is subject to payment of revaluation fees within time.
- I have calculated the fees correctly as per VTU fee structure. If my calculation is incorrect, I undertake to pay the correct fees.
- I have submitted this application to the college as per the requirements.
- I have signed the application and retained a copy of this signed application my reference.

Date:

Place:

Signature of Student

This page is for information of students
It should not be scanned and sent to college. Only the first page must be scanned and sent to college.

INSTRUCTIONS TO STUDENTS

1. Read all items in the undertaking section carefully, understand and follow them.
2. No modifications will be permitted once the application once the revaluation application deadline is passed.
3. Only mistakes in the data entered by the college will be corrected, on production of the original scanned copy of the application.
4. Double check all data entered into the application, especially the email ID and mobile number. They will be required to receive the Photocopy.
5. Do not forget to sign the application. Applications without signature will be rejected.
6. You can fill the application in one of the following ways:
 - a. Print the application, fill and sign it.
 - b. Use freely available software such as Adobe Fill and Sign on Google Play for Android devices, Adobe Reader or several other similar free software both on the desktop and mobile devices. Some examples are:
Foxit Reader (<https://www.foxitsoftware.com/pdf-reader/>) on Windows desktop and Adobe Fill and Sign (https://play.google.com/store/apps/details?id=com.adobe.fas&hl=en_US).
 - c. Write by hand on plane paper giving all data as per the application format and sign it.
7. Keep the scanned copy of the application form that you send to the designated email ID/WhatsApp number specified by your college.
8. Once the application data is entered into the VTU Revaluation Application portal by your college, you can verify the same with the help of your email ID and mobile number.
9. Visit the VTU results website <https://results.vtu.ac.in> to verify the subject/course codes


PRINCIPAL
Dr. T. Thimmaiah Institute of Technology
Oorgaum, K.G.F. - 563 120.



Dr. T. THIMMAIAH INSTITUTE OF TECHNOLOGY
(Est'd. 1986) Oorgaam, Kolar Gold Fields, Karnataka - 563120
(Affiliated to VTU, Belgaum, Approved by AICTE - New Delhi)

Internal Quality Assessment Cell

Policy No :DrTTIT/IQAC/2020-21/PolicyNo1

Internal test Grievance Readaptation of policy

1. An Internal Test Assessment Grievance Committee consisting of HOD, One senior Faculty and Test Coordinator has to be formed in each Department.
2. Separate Blue Books should be issued for the Students to take internal test and Yellow books for other assessment test.
3. The Students are not supposed to carry any Valuable things, Mobiles and Text Books during the Test time and if lost cannot be claimed on college. The data hand Books may be permitted with permission of concerned Subject Faculty.
4. The Issue of Question Papers should be in Time and if any delay, the students has to be given appropriate time extension.
5. The Attendance Diary has to be completed within twenty minutes from the commencement of test.
6. Late comers can be addressed up to 10 minutes from the starting time of the test. After ten minutes the entry of students cannot be entertained. Genuine cases can be provided written permission by concerned Department HODs.
7. Minimum Time for students to leave the Exam Hall should be 45 Minutes from the commencement of tests.
8. The Grievances in Question Papers has to be addressed by the concerned Faculty with in ten minutes of the starting of Test.
9. The malpractice Cases should be taken to Grievance cell and the actions are taken as per the Committee Suggestion.
10. In case of Blue books missing, the student, Invigilator, and Concerned subject faculty has to be investigated by the Grievance cell and appropriate action would be taken based on the outcome of the investigation.
11. Improvement Tests can be permitted for the students as per the VTU Norms.

[Signature] 23/11/2021
IQAC Coordinator
Dr. K. M. PALANISWAMY

[Signature] 23.11.2021
Dean Academics

[Signature] 23/11/2021
Principal
PRINCIPAL
Dr. T. Thimmaiah Institute of Technology
Oorgaam, K. G. F- 563120

From,

Ajay Kumar K

USN: 16V19ME001

3rd sem, Mechanical Engg.

Dr. T.T. I.T

Oorgaum

KGF - 563 120

29/05/2021

Oorgaum

KGF - 563 120

To,

Head of Department.

Mechanical Engg.

Dr. T.T. I.T

Oorgaum

KGF - 563 120

Respected Sir,


Sub: Request letter to resolve withheld semester result
with respect to the above subject, I the undersigned
would like to bring few lines for your consideration and
needful action.

I am Ajay Kumar K, studying in 3rd semester, has
got the withheld result in the subject Basic Thermodynamics
-18ME33. So I kindly request you to provide my
withheld result of the subject 18ME33-Basic Thermodynamics
as soon as possible.

Hence I kindly request you to consider my case into
special consideration and do the needful in the regard.


Thank You

For Exam Section


29/05/2021

Head of the Department
Dept. of Mechanical Engineering
Dr. T. Thimmaiah Institute of Technology
Oorgaum, K.G.F.-563 120.

Your Sincerely


Ajay Kumar K

PRINCIPAL
Dr. T. Thimmaiah Institute of Technology
Oorgaum, K. G. F.-563120

To

The Superintendent

Exam Section

Dr TIT

Through

The HOD

Department of Mechanical Engineering

Dr TIT


Dear Sir,

Sub: Issue on External University Result Reg.

With respect to the above subject would like to bring into your kind notice that, as per the university result obtained for a 3rd semester candidate **AJAY KUMAR K – 1GV19ME001** was noticed to be **withheld** in case of **Basic Thermodynamics – 18ME33**. Please kindly look into this grievance issue and resolve the problem.

Thanking you

Yours Faithfully


29/5/2024
Dr H G Shenoy

Head of the Department

Dept. of Mechanical Engineering

Dr. T. Thimmaiah Institute of Technology

Oorgaum, K. G. F- 563120

Enclosed:

I. University Result Sheet

Dear Sir,

Regarding the above issue, called university Exam Section. It was informed the results. will be updated shortly and uploaded in University web site.


29/05/2024

Rajesh Kumar A
Incharge Exam Section


PRINCIPAL
Dr. T. Thimmaiah Institute of Technology
Oorgaum, K. G. F- 563120



ವಿಶ್ವೇಶ್ವರಯ್ಯ ತಾಂತ್ರಿಕ ವಿಶ್ವವಿದ್ಯಾಲಯ, ಬೆಲಗಾವಿ, ಕರ್ನಾಟಕ, ಭಾರತ
VISVESVARAYA TECHNOLOGICAL UNIVERSITY
BELAGAVI, KARNATAKA, INDIA

ವಿ.ತಾ.ವಿ ಪದವಿ / ಸ್ನಾತಕೋತ್ತರ ಪದವಿ ಪೂರ್ವಕ ಸಾಮಾನ್ಯಕ ಪರೀಕ್ಷಾಂಶ ಫಲಿತಾಂಶ / ಪ್ರಬಂಧ / ಮಾರ್ಚ್ -2021
VTU PROVISIONAL RESULTS OF UG / PG JANUARY / FEBRUARY / MARCH -2021 EXAMINATION

University Seat Number : 1GV19ME001

Student Name : AJAY KUMAR K

Semester : 3

Subject Code	Subject Name	Internal Marks	External Marks	Total	Result
18MAT31	TRANSFORM CALCULUS, FOURIER SERIES & NUM TECH	40	49	89	P
18ME32	MECHANICS OF MATERIALS	38	36	76	P
18ME33	BASIC THERMODYNAMICS	38		38	W ✓
18ME34	MATERIAL SCIENCE	40	36	76	P
18KAK39	AADALITHA KANNADA	99	0	99	P
18MEL38A	WORKSHOP AND MACHINE SHOP PRACTICE	40	59	99	P
18MEL37A	MATERIAL TESTING LAB	39	57	96	P
18ME36A	COMPUTER AIDED MACHINE DRAWING	37	53	90	P
18ME35A	METAL CUTTING AND FORMING	38	42	80	P

ಹಿಂಸಾಪದನ / ಸಂಕ್ಷೇಪಣೆಗಳು
Horseclature / Abbreviations

P → PASS

F → FAIL

A → ABSENT

W → WITHHELD

X, NE → NOT ELIGIBLE

Note:

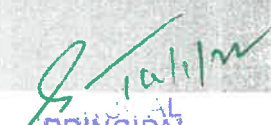
1) Results of some subjects of some students are not appearing due to reasons such as,

a) CIE not Available

b) SEE not available

because of technical reasons etc, however they will be updated shortly.

2) Withheld results to be announced later


PRINCIPAL
Dr. T. Thimmaiah Institute of Technology
Oorgaum, K. G. F-563120



VTU Connect

NAME : AJAY KUMAR K

USN : 1GV19ME001

TOTAL : 790

SEM 3

JANUARY/FEBRUARY/MARCH 2021

DOWNLOADED DATE : Jan 14, 2022, 9:48:53 AM

Subject Name	Subject Code	IA Marks	EA Marks	Total	Result
TRANSFORM CALCULUS, FOURIER SERIES & NUM TECH	18MAT31	40	49	89	P
MECHANICS OF MATERIALS	18ME32	38	38	76	P
BASIC THERMODYNAMICS	18ME33	36	49	85	P
MATERIAL SCIENCE	18ME34	40	36	76	P
AADALITHA KANNADA	18KAK39	99	0	99	P
WORKSHOP AND MACHINE SHOP PRACTICE	18MEL38A	40	59	99	P
MATERIAL TESTING LAB	18MEL37A	39	57	96	P
COMPUTER AIDED MACHINE DRAWING	18ME36A	37	53	90	P
METAL CUTTING AND FORMING	18ME35A	38	42	80	P

PRINCIPAL

Dr. T. Thimmaiah Institute of Technology
Oorgaum, K. G. F- 563120

VTU Connect platform is built to help engineering students with their academics and learning. VTU Connect Results Portal (<https://results.vtuconnect.in>) is built to help students by persisting students results when they search it on VTU Connect platform for their future reference.

We are NOT in any way related to VTU University. Although we try our best, there may be errors in the information displayed on this platform. So kindly verify with the official sources in case of any doubts. We are not responsible for any loss due to such errors. For Terms of Use, Privacy Policy and Disclaimer visit <https://vtuconnect.in>

Sl. No	NAME	USN	Branch/SEM	2020-21 - ODD Nature of Grievance.	Date of grievance repeated	Date of grievance resolved	Student Signature.	HOD Signature	Remarks
01	Bhaskar. BV	KGVAEC005	EC / 7th	Total Count mistake in PA 3 marks (7EC72)	3/12/2020	3/12/2020	Bhaskar. B. V.		Solved.
02	SNEHA. N.	KGVAEC 041	EC / 3rd.	Requesting for Improvement Test for 18 EC34.	6/1/2020	6/1/2020	SNEHA. N		As per the student request improvement test for 18 EC34 to be studied.

Head of the Department
Dept. of Electronics and Communication Engg.
Dr. T. Thirumalaiah Institute of Technology
Ooragam, K.G.F. - 563 120

PRINCIPAL
Dr. T. Thirumalaiah Institute of Technology
Ooragam, K.G.F. - 563 120

SL.No.	NAME	USN	Branch/ SEM	Nature of Grievance.	Date of Grievance Reported	Date of Grievance Resolved	Student Signature	HOD Signature	Remarks
01.	Megha.R.	1GV18EC016	EC/6th.	Requesting to change Elective subject.	22/4/21	22/4/21	Megha R 22/4/21	<i>[Signature]</i>	As per the student request. change of Elective subject (18EE603 to 18ME651) permitted.
02.	Bhavya.H.V.	1GV19EC011	EC/6th	Requesting to change Elective subject.	22/4/21	22/4/21	Bhavya H.V. 22/4/21	<i>[Signature]</i>	permitted.
03.	Shreesha Ramaling Huded.	1GV17EC038	EC/6th.	Requesting to apply recalculation application.	2/6/21	2/6/21	<i>[Signature]</i>	<i>[Signature]</i>	As per the Student request recalculation for on submitted.

Dr. T. Thimmalah Institute of Technology
Ooragam, K. G. F-563120